



The Girl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

# Coffinswell Parish Council

Serving the Communities of  
Coffinswell & Dacombe

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## **AGENDA FOR THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 16<sup>th</sup> JANUARY 2024 AT 7PM IN ST BARTHOLOMEW'S CHURCH**

You are hereby summoned to attend a meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 16<sup>th</sup> January 2024 at 7pm for the purpose of transacting the following business:

- 1. The Chairman will open the meeting and receive apologies.**
- 2. To declare any interests arising at this meeting.**
- 3. Reports:**
  - 3.1 County Councillor's report.
  - 3.2 District Councillors' report.
  - 3.3 Police Advocate and Neighbourhood Watch reports and updates.
- 4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**  
Tuesday 21<sup>st</sup> November 2023
- 5. Finance**
  - 5.1** To agree and approve the payments schedule.
  - 5.2** To agree and approve the bank reconciliations for November and December 2023.
  - 5.3** To receive the budget update for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> December 2023.
  - 5.4** To discuss and agree the Chair's report, budget, and precept for 2024 - 2025.
- 6. Funding & Grants:**  
To receive any updates on funding and grants.
- 7. Footpaths & Highways:**  
To receive any updates on any footpath or highways issues.
- 8. To note any correspondence received:**  
To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.
- 9. Parish Matters:**
  - 9.1** To receive update concerning the First Aid courses held in November and December 2023 for the Parishioners and Councillors.
  - 9.2** To receive any further updates on parish matters.

**10. Planning:**

**10.1** To review and note the following planning application decision notice:

Part Approval and Part Refusal

22/01841/FUL – Manor House, Coffinswell

Non-material amendment (to add solar panel and heat pump and alter door) to planning permission 22/01841/FUL for conversion of existing barn to an annexe to the main dwelling.

**11. Correspondence received by the Parish Clerk**

**12. Enforcement Issues:**

To receive any updates on outstanding enforcement issues.

**13. Public Question Time:**

Fifteen minutes to be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

**14. To note the date of the next meeting:**

Tuesday 19<sup>th</sup> March 2024

Signed: *L Moore*  
Clerk to Coffinswell Parish Council

Dated: Monday 8<sup>th</sup> January 2024